

REGULAR MEETING OF  
**THE HARTSVILLE/TROUSDALE COUNTY COMMISSION**

*Jack McCall*  
*Chairman*

*Beverly Atwood*  
*Tommy Belcher*  
*Shane Burton*  
*Alan Carman*  
*Grant Cothron*

*Brian Crook*  
*Will Dennis*  
*Jerry Ford*  
*Chris Gregory*  
*T. Bubba Gregory*

*Landon Gulley*  
*Judy Kerr*  
*David Nollner*  
*Lesley Overman*

*Mark Presley*  
*Amber Russell*  
*David Thomas*  
*Steve Whittaker*

*Lonnie Taylor*  
*Pro Tempore*

**MONDAY, SEPTEMBER 23, 2024 | 7:00 P.M. | TC COURTHOUSE**

*Work Session | Monday, September 16, 2024 | 7:00 PM | TC Courthouse*

**AGENDA**

- 1. Open Court**
- 2. Invocation** – Grant Cothron
- 3. Pledge to the American Flag** – Jerry Ford
- 4. Roll Call** – Rita Crowder, *County Clerk*
- 5. Approval of Minutes**  
*Minutes of the August 26, 2024 Commission meeting have been distributed.*
- 6. Announcements**
- 7. Set the Agenda**
- 8. Citizens' Response to Agenda Items**  
*If you wish to speak to the Commission, please sign in at the podium.*  
*You will be called to address the Commission at the proper time.*
- 9. County Mayor Report** – Jack McCall
- 10. Committee/Board Reports**
  - A. Codes & Zoning – *September 5*
  - B. Public Works – *September 12*
  - C. Finance Committee – *September 16*
  - D. *Other Reports*
- 11. Active Business**
  - A. **Elections**
    - 1) Chairman
    - 2) Pro Tempore
  - B. **Appointments**
    - 1) Judicial Commissioner
  - C. **Resolutions**
    - 1) **Resolution 2024-16-813** Land Purchase
  - D. **Ordinances**
    - 1) **Ordinance 310-2024-10** Rezoning A1 to R1 (*Crenshaw*)
    - 2) **Ordinance 311-2024-11** Personnel Policy Revisions

**E. Budget Amendments**

FUND 101 – GENERAL SERVICES			
101-01F	Sheriff Salary Adjustments	\$	16,544
101-02G	Grant Funding		638,106
FUND 111 – URBAN SERVICES			
111-01FG	Connected Communities Facilities	\$	2,317,000

**F. Notaries**

- 12. Other Business**
- 13. Public Comment**
- 14. Adjourn**

# **MINUTES**

**AUGUST 26, 2024 - BE IT REMEMBERED**, That the Hartsville/Trousdale County Commission met pursuant to adjournment with the Honorable Mayor Jack McCall, Commission Chairman presiding and the following commissioners present to wit: Beverly Atwood, Tommy Belcher, Shane Burton, Alan Carman, , Brian Crook, Will Dennis, Jerry Ford, Chris Gregory, Terry "Bubba" Gregory, Landon Gulley, Judy Kerr, David Nollner, Lesley Overman, Mark Presley, Amber Russell, Lonnie Taylor, David Thomas, and Steve Whittaker.

1. **Open Court** - Officer Joe Sullins
2. **Invocation** - Landon Gulley
3. **Pledge to the American Flag** - Shane Burton
4. **Roll Call** - Rita Crowder, County Clerk - 18 PRESENT, 1 ABSENT

5. **Approval of Minutes**  
Motion this court approve the minutes as presented.  
Motion by Chris Gregory, Second by Jerry Ford

**VOICE VOTE**

**MOTION CARRIED**

6. **Announcements** -
  - A moment of silence was held in memory of Commissioner Richard Johnson.
  - Trousdale County Youth Fair will be held Aug. 29th-31st and Sept. 5th-7th.
  - Goose Gala will be held on Oct. 26th.

7. **Set the Agenda** -  
Motion this court set the Agenda.  
Motion by Jerry Ford, Second by Lonnie Taylor

**Voice Vote**

**MOTION CARRIED**

8. **Citizens' Response to Agenda Items** - None presented.

9. **County Mayor Report** - Jack McCall
  - The Broadway Sidewalk Project has begun. There will two different stages. The first one will cover McMurry to the Administrative building. The second stage cover the Administrative building to the Train Depot.
  - Streetscape - all of our documents have been sent in to TDOT to be signed off. Once this has been done, we can begin to make changes to the curbs downtown.
  - Trey Park - lots of activity going on and the projected timeframe for completion is on or around Oct. 10th this year.

10. **Committee/Board Reports** - *SEE ATTACHED MINUTES*

- A. Codes & Zoning - August 1
- B. Emergency Services - August 5
- C. Public Works
- D. Personnel - August 15
- E. Finance Committee - August 19
- F. Other Reports

11. **Active Business**

**A. Resolutions**

- 1) **Resolution 2024-14-811** ECD Road Name - Goose Creek Lane, Narrows Lane

Motion this court approve this Resolution.

Motion by Chris Gregory, Second by Jerry Ford

**VOICE VOTE**

**MOTION CARRIED**

2) **Resolution 2024-15-812** Acquire Ward School Property

Motion this court approve this Resolution.

Motion by Chris Gregory, Second by Steve Whittaker

**ELECTRONIC VOTE - 14 YES, 2 NO, 2 ABSTAINED**

**MOTION CARRIED**

B. **Ordinances** - None

C. **Notaries**

Brittany Brown - Central Research Inc.

Angie Hibdon-Johnson - self-employed

Motion this court approve these notary applicants.

Motion by T. "Bubba" Gregory, Second by Lonnie Taylor

**VOICE VOTE**

**MOTION CARRIED**

12. **Other Business**

A. **Commissioner Appointment - District 9**

Motion this court not appoint a commissioner and allow the constituents of the 9th District to make that decision at the November 5th election.

Motion by David Thomas, Second by Shane Burton

**ELECTRONIC VOTE - 11 YES, 5 NO, 2 ABSTAINED**

**MOTION CARRIED**

13. **Public Comment** -

Chairman McCall announced that he would not seek the chairman position in September. He asked that the commission start thinking about who they would like to appoint.

14. **Adjourn**

Motion this court adjourn.

Motion by Lesley Overman, Second by Beverly Atwood

**VOICE VOTE**

**MOTION CARRIED**



# **COMMITTEE MINUTES**

# HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

## CODES AND ZONING COMMITTEE

*David Thomas, Chair*  
*Lonnie Taylor, Vice Chair*  
*Rosalie Myhan, Secretary (NVM)*

*Tommy Belcher*  
*Alan Carman*  
*David Nollner*

*Rick Gregory, Consultant*

### **AGENDA**

August 1, 2024 | 6:00PM | MAYOR'S OFFICE

1. Call Meeting to Order – 6:00 PM

Members present: David Thomas, David Nollner, Alan Carman, Tommy Belcher, Rick Gregory, Rosalie Myhan

Absent: Lonnie Taylor

Others present: Ken Buckmaster, Jerry Ford

2. Review minutes from June 6, 2024

Motion to accept the minutes: David Nollner, 2 <sup>nd</sup> Tommy Belcher	PASSED
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3. Discussion

- A. Burn Permits- Due to time constraints the decision was to discuss the Burn Permit first. Ken Buckmaster spoke about the State Forestry definition of "Open Burning". The State requires Burn Permits to be pulled Oct 15 to May 15. Discussion was held concerning when the City Burn Permit should be required. A suggestion was made to require a Burn Permit all year within the City Limits due to the denser population. The method to obtain a permit would be to obtain a permit through Rita Crowder's office who would then send the information to Dispatch. Permits would need to be obtained within 2 days prior to burning. The Finance Committee would determine the price of the Burn Permit. The discussion surrounding how to enforce the Burn Permit had several options, one of which was to have the Sheriff's Office issue citations for burning without a permit. The topic was tabled to bring back next month in Ordinance form.
- B. Blasting Permit Review- The fee of \$100 was mentioned to be established to defray the software costs of data entry and communication of information with various departments. The question of who will be enforcing this policy was mentioned in the County Commission. The suggestion of using the State penalties for those Blasting without a permit. Another suggestion was to allow the Sheriff's department to issue citations. The enforcement process will be written up and brought back next month.
- C. Other-  
The matter of Impact Fees was addressed. The suggestion to raise impact fees was made during several County Commission meetings. Jerry Ford addressed the Committee about the need to raise the Impact Fee. Rosalie Myhan presented information that was shared during the Planning meeting with information from surrounding counties and comparable areas. The initial suggestion was made to

have the Impact fee be raised to \$7.000 with the base square footage be 2000 sq ft and if over that amount charge

Residential \$1.00 a foot Commercial \$.50

David Nollner suggested the Impact fee should be \$10,000 as a base. David Thomas mentioned that Macon County has an Impact Fee of \$10,000 that he believed passed their Commission.

Motion to raise Impact Fee to \$10,000  
base sq ft 2000 and over \$1.00 sq ft Residential \$.50 sq ft Commercial  
David Nollner 2<sup>nd</sup> Alan Carman

David Thomas made the comment that this should all through the County Attorney's office first to verify its validity then it would go to the Finance Committee for their approval which the sum could be changed.

D. The Committee reviewed the job description for the Building Inspector from the one Dwight Jewell wrote and the one the wage study created from the job responsibilities. Rosalie Myhan was asked to speak to the current office responsibility. These descriptions will be given to the Mayor.

E. Update from Rick Gregory-

Rick presented several different discrepancies in the next sections of the Ordinances that needed to be updated. In the Commercial set back details

Motion to remove the "no minimum Land Area" in the Commercial zoning Ordinance by Alan Carman 2<sup>nd</sup> David Nollner PASSED

Motion to remove the outdated fee language in the BZA section of the Ordinance by Alan Carman 2<sup>ND</sup> David Nollner PASSED

4. Public Comment
5. Adjourn Motion David Nollner
6. Next meeting Sept date to be determined.

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**EMERGENCY SERVICES COMMITTEE**

August 5, 2024 | MINUTES

MEMBERS PRESENT

Amber Russell, *Chair*

Brian Crook

David Nollner, *Vice Chair*

Lesley Overman

David Thomas, *Secretary*

OTHERS PRESENT

Mark Beeler, Ken Buckmaster, Scott Olds, Timmy Moore, Lonnie Giese

Meeting was opened by Chair Amber Russell. A quorum was determined with 5 members present.

**REPORTS FROM DEPARTMENTS**

**EMA/EMS** – Chief Batey was absent due to a conference and not able to give a report.

**Fire Dept** – Mark Beeler

- **Brush Trucks**
  - o In repair – waiting on suspension parts at Blankenship. No timeline given
  - o On Order – Sales rep is dodging calls. No updates can be gathered.
- **Turnout Gear**
  - o All sets that were ordered last year have been received. Three more sets were ordered in June for the Chief and Assistants
- **100<sup>th</sup> Anniversary** went well. Celebration was held at the station with previous chiefs and staff attending
- **Training.** Monthly training for the department. Most recent was with Life Flight. Lafayette to offer a 64 hour state class. Two members of the HTC VF should be able to participate.
- **Burn Permits.** Chief Beeler deferred to David Thomas, Chairman of Codes and Zoning (CZ). CZ is reviewing the language for the permit and working with Rick Gregory to finalize details. Beeler and Buckmaster have been very helpful throughout the process
- **Blasting Permits.** CZ is researching the concerns from the Commission and ironing out the language. Should have it brought back to Commission by the end of the year.
- **Per Diem.** Beeler is proposing an increase from \$30/per call to \$50 based on trainings and certifications. Pay has not changed since 2016. Resolution would need to be presented to Commission. Payout happens in December as the year runs from Dec 1 – Nov 30.
- **Budget.** Funding was requested for one time purchases of equipment. Truck maintenance has increased due to an aging fleet. Primary response trucks are 2008 and 1991. The Pumper truck is not considered a first response truck. A new engine is estimated at \$500K-700K equipped. Nollner asked about a Ladder Truck; this would run around \$2M fully equipped. Current fleet is still passing certifications and working as they should.

**Rescue** – Timmy Moore

- Handout was given to those in attendance.
- **Vehicles.** All running fine, no issues
- **Building.** Still dealing with a mold issue and water comes in through the back. Building Maintenance staff has it on their list.
- **Surplus items.** Passed through Commission. Truck was transferred to Fire Department
- **Tahoe.** Stripping and Equipment install has been completed.

- **Training.** Monthly schedule being followed. Topics have included extrication, CPR, and Search & Rescue among others.

**DISCUSSION ITEMS**

- **Per Diem.** Overman asked if the response to calls had changed since the budget hearings. According to Moore, dispatch now calls out twice if rescue is needed. Rescue does not respond to medical calls

**Public Comment**

None presented.

Next meeting scheduled for Tuesday, September 10 at 6pm.

Motion to adjourn by Nollner, seconded by Crook.

Meeting adjourned at 7:35pm

*Minutes submitted by  
David Thomas*

## PUBLIC WORKS COMMITTEE MINUTES

**Meeting Date:** August 15, 2024, 6 p.m., Trousdale County Courthouse

**Present:** Bubba Gregory, Chris Gregory, Lesley Overman, Mark Presley, Alan Carman, County Mayor Jack McCall, Public Works Director Cliff Sallee

**Others Present:** Amy Thomas, Maggie Webb, Branden Bellar, Misty Lytle, Jerod Mitchell

Chairman Bubba Gregory called the meeting to order.

Minutes of the June 12, 2024 meeting were reviewed. Motion to approve by Overman, second by Carman. Motion approved.

Discussion held on playground project. Sallee said work has come long way, estimated about 50% done. Maggie Webb with Cunningham Recreation spoke to committee as well. Weather delays and work at other sites has delayed previously, but she said crews will be here now until project is done. Concrete and fencing to begin the week of August 26, surfacing crew after that. Company goal is 12 days for concrete, 12 for surfacing, then TDEC test with goal to be done by Oct. 10. C.Gregory asked about fencing, will be black post gavel fencing. B.Gregory noted lots of excitement in community about completion.

C.Gregory asked about name plaque to replace old wood posts. Sallee said Lafayette Trophy has quoted around \$800, but marble or brick would be higher cost than wooden sign. C.Gregory said he felt county would be better served to get a more expensive sign that would last far longer. B.Gregory asked about getting estimates on other materials, Sallee said would have for September meeting.

Amy Thomas gave update on BlueCross park grant, saying Crystal Justice has everything needed to apply as of her last communication. County has until Aug. 31 to turn in grant application.

Sallee provided update on 2024 pool season. No financial figures yet, July saw lower attendance but Sallee believes numbers will be similar to 2023. Finances should be ready for September meeting. C.Gregory asked how second late night went. Sallee said good, recommends committee look at Tuesday/Saturday in 2025. Presley asked about 4th of July and concession sales. Sallee said concessions were average but pool was packed that day, all day long. Sallee also noted no security issues in 2024, noted several people new to community started coming late in season, expects to see more in 2025.

B.Gregory asked about schedule for new trash truck. Sallee said he talked to company about two weeks ago, looking at December delivery. PW has spent \$2500 in last two weeks on old truck repairs, another \$2500 likely coming to keep that truck running. That one will serve as backup once new truck arrives.

Discussion turned to Board of Education dumpster bills. Sallee noted schools haven't paid full bill in years, has paid \$35,000 annually. Commissioner Landon Gulley has talked to Clint Satterfield and agreement has been made to raise that to \$40,000 annually. Sallee noted school dumpsters are picked up almost daily during summer, asked to go to will call status during that time. C.Gregory asked what regular cost to schools would be if they were charged like anyone else. Sallee estimated about \$3,500 month. C.Gregory said agreement was OK with him if it was close to that regular cost.

Motion by C.Gregory to recommend approval of agreement to full Commission, second by Presley. Motion later withdrawn so Sallee can provide more exact numbers in September.

Discussion held on Animal Shelter. Public Works staff is handling shelter now as sheriff's department will not take over, inmate crew is helping also. As of meeting date, only one dog was still at shelter and no intakes being accepted. Sallee said sheriff's department is called to address vicious dogs if needed. Otherwise PW staff starts at 6 a.m. to feed dog(s) and clean kennels. B.Gregory asked who public should call about stray dogs, Sallee said call Public Works. Overman asked if there was plan moving forward, Sallee said PW is handling for immediate future and has enough staff to handle it at present. C.Gregory asked what PW is telling people who call if no intakes are being accepted at shelter. Sallee said to date, dogs called about have had owners and have been reunited with them. C.Gregory asked if county is looking for new shelter director. Sallee has talked to mayor about this and there is no rush, looking to save county money where possible for now.

Sallee said four dogs recently caught chasing cows on Halltown Road. One taken to shelter and three euthanized. Sallee said PW will take dogs to shelter if necessary but is not actively picking up dogs.

Next meeting scheduled for Thursday, Sept. 12 at 6 p.m. at courthouse.

Motion to adjourn by Carman, second by Presley. Motion approved.

*Minutes presented by Chris Gregory.*

Hartsville/Trousdale County Government  
**Personnel Committee**  
August 15, 2024 7:00PM TC Courthouse  
**Minutes**

Members Present: 6/7

Will Dennis, Secretary

Shane Burton

Brian Crook

Mark Presley, Chair

Steve Whittaker, Vice Chair

Grant Cothron

Amy Yates HR Coordinator (NVM)

Absent: Grant Cothron

Others Present: Amy Thomas CCFO, Hon. Branden Bellar,

Commissioner Mark Presley opened the meeting at 7pm. A quorum was determined with 6 members present.

Minutes from the July 25, 2024 meeting were skipped as all agenda items from the meeting were postponed.

**Discussion Items:**

Commissioner Presley opened the floor for review of **Personnel Policy Section IV.J.2.** Motion

Commissioner Dennis, second Commissioner Burton to keep the wording of the policy as is. Motion Carried.

Commissioner Presley opened the floor for review of **Personnel Policy Section V.B.** Motion

Commissioner Crook, second Commissioner Dennis to accept proposed change. Motion carried.

**Other Discussion:** NA

**Public Comment:** NA

Meeting Adjourned at 7:17pm with a motion from Commissioner Whitaker, second Commissioner Dennis.

Will Dennis, Secretary

# HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

## BUDGET & FINANCE COMMITTEE

AUGUST 19, 2024 | 5:45 PM | TC COURTHOUSE

### MINUTES

Members Present: 6/8

Landon Gulley, Chair

Bubba Gregory, Vice Chair

Beverly Atwood

Tommy Belcher

Jerry Ford

Lesley Overman

Amy Thomas *NVM*

*Members Absent: Will Dennis, Grant Cothron*

The Finance Committee was called to order at 6:00pm by Chairman Gulley. A quorum was determined with six members present.

Review Minutes from the July 15 meeting.

Overman made a motion to accept minutes as presented; seconded by Belcher.

**MINUTES ACCEPTED**

### **Financial Statements**

Committee reviewed the following:

- Trustee Cash Balance Statement – July 2024 .
- Financial Summaries – July 2024 *8.33% of budget*
  - o Reviewing the Comparison of 2023 to 2024, it is noted that in Fund 151 we were at 80% of budget in July 2023 – two variable rate debts were refunded into one fixed rate. The 80% revenue and expense of July 2023 reflects this transaction.
  - o Fund 101 General - A concern on the 61.5% expenditure in 54310 Vol Fire – This is an encumbrance of a new Brush Truck that was approved in previous years. Due to the pending arrival in FY25, the expense was moved to the current year. This is a one-time expenditure for the department.
  - o Fund 101 General - Concerns were raised over 58400 Other Charges as it shows 82.3% expensed. This function carries the annual liability insurance premiums, workers compensation premiums, and holds the monthly fuel expenses. The insurance expenses are reimbursed by different departments/funds in December after the initial property taxes are recorded. The fuel charges are reimbursed monthly by the different departments/funds.
  - o Fund 111 Urban Services brought concerns on the funding for the Ward School renovations. More consideration will be given to this project.
  - o Fund 171 Capital Projects – Gulley would like to see this fund accumulating to be used toward a new jail/justice center. This is the third year we have received the \$300,000 administration fee into this fund. The first year's fee went to Fund 151 Debt Services.

Motion by Ford to accept financial statements as presented; seconded by Gregory.

**STATEMENTS ACCEPTED**

### **Discussion –**

Gulley appreciated the Committee's due diligence in reviewing the FY25 budget and noted two months without budget amendments is commendable.

### **Public Comment – none**

### **Adjourn**

*Motion by Overman; second by Gregory*

*Meeting adjourned at 6:29PM*

# ELECTIONS / APPOINTMENTS

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## COMMISSION CHAIR

Nominations:

	Vote Count
_____	
_____	
_____	
_____	

Commission Chair: \_\_\_\_\_

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## COMMISSION CHAIR PRO TEMPORE

Nominations:

	Vote Count
_____	
_____	
_____	
_____	

Commission Chair Pro Tempore: \_\_\_\_\_

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## APPOINTMENTS

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### JUDICIAL COMMISSIONER

**Lisa Scruggs**, Reappointment 4 year term

Motion to approve appointments as presented:

Motion: \_\_\_\_\_

Second motion: \_\_\_\_\_

VOICE VOTE

Absent \_\_\_\_\_



# **RESOLUTIONS**

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**RESOLUTION #2024-16-813**

**A RESOLUTION SUPPORTING THE PURCHASE OF PROPERTY**

**WHEREAS**, the leaders of Hartsville/Trousdale County, Tennessee, desire to provide adequate facilities to the citizens they serve; and

**WHEREAS**, the Hartsville/Trousdale County Government acting by and through its Mayor and County Commissioners deem it to be in the manifest interest of the citizens they serve to purchase the available property for governmental purposes.

**WHEREAS**, a certain property located on Main Street identified by Tax Map 027C, Group B, Parcel 011.01, this being 1.16 deeded acreage is available to purchase; and

**WHEREAS**, the Mayor and Sheriff Russell have entered into an Option to Purchase agreement for the negotiated price of One Hundred Forty-Nine Thousand Nine Hundred Dollars (\$149,900) for the referenced property.

**NOW, THEREFORE, BE IT RESOLVED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION** to support and authorize the Mayor to act in his official capacity as Chief Administrative Officer for the County, having the authority to execute contractual agreements for purchase of property, contingent upon approval by a funding agency that is subject to confirmation by the County Commission.

**BE IT FURTHER RESOLVED** that the amount of purchase of the property shall be no more than One Hundred Forty-Nine Thousand Nine Hundred Dollars (\$149,900)

**Motion** \_\_\_\_\_

Motion made by: \_\_\_\_\_

**Electronic Voting**

Second motion: \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**Jack McCall**  
Commission Chair

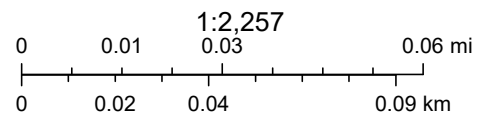
\_\_\_\_\_  
**Rita Crowder**  
County Clerk

# Trousdale County - Parcel: 027C B 011.01



Date: September 10, 2024

County: Trousdale  
 Owner: BARNETT RUSSELL  
 Address: E MAIN ST  
 Parcel Number: 027C B 011.01  
 Deeded Acreage: 1.16  
 Calculated Acreage: 0  
 Date of TDOT Imagery: 2021  
 Date of Vexcel Imagery: 2023



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.



# **ORDINANCES**

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**ORDINANCE #305-2024-05**

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE, BY REZONING A PORTION OF TAX MAP 015 PARCEL 037.00 FROM A1 TO R1**

**WHEREAS**, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

**WHEREAS**, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

**WHEREAS**, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

**WHEREAS**, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

**NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:**

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning of 1 acre of a parcel from A-1 Agricultural to R-1 Residential (Low Density) identified as follows:

Trousdale County Tax Map 015 Parcel 037.00;

This rezoning being 1 acre out a total of 205 acres located at 1415 Crenshaw Road, Hartsville, TN; and

**BE IT ENACTED** that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission September 9, 2024 Public Hearing to be held on October 28, 2024 if passed at 1<sup>st</sup> reading*

Motion: \_\_\_\_\_

First Reading      September 23, 2024      1M \_\_\_\_\_      2m \_\_\_\_\_      **Electronic Vote**  
Yes \_\_\_ No \_\_\_ Abstain \_\_\_ Absent \_\_\_

Motion: \_\_\_\_\_

Second Reading      October 28, 2024      1M \_\_\_\_\_      2m \_\_\_\_\_      **Electronic Vote**  
Yes \_\_\_ No \_\_\_ Abstain \_\_\_ Absent \_\_\_

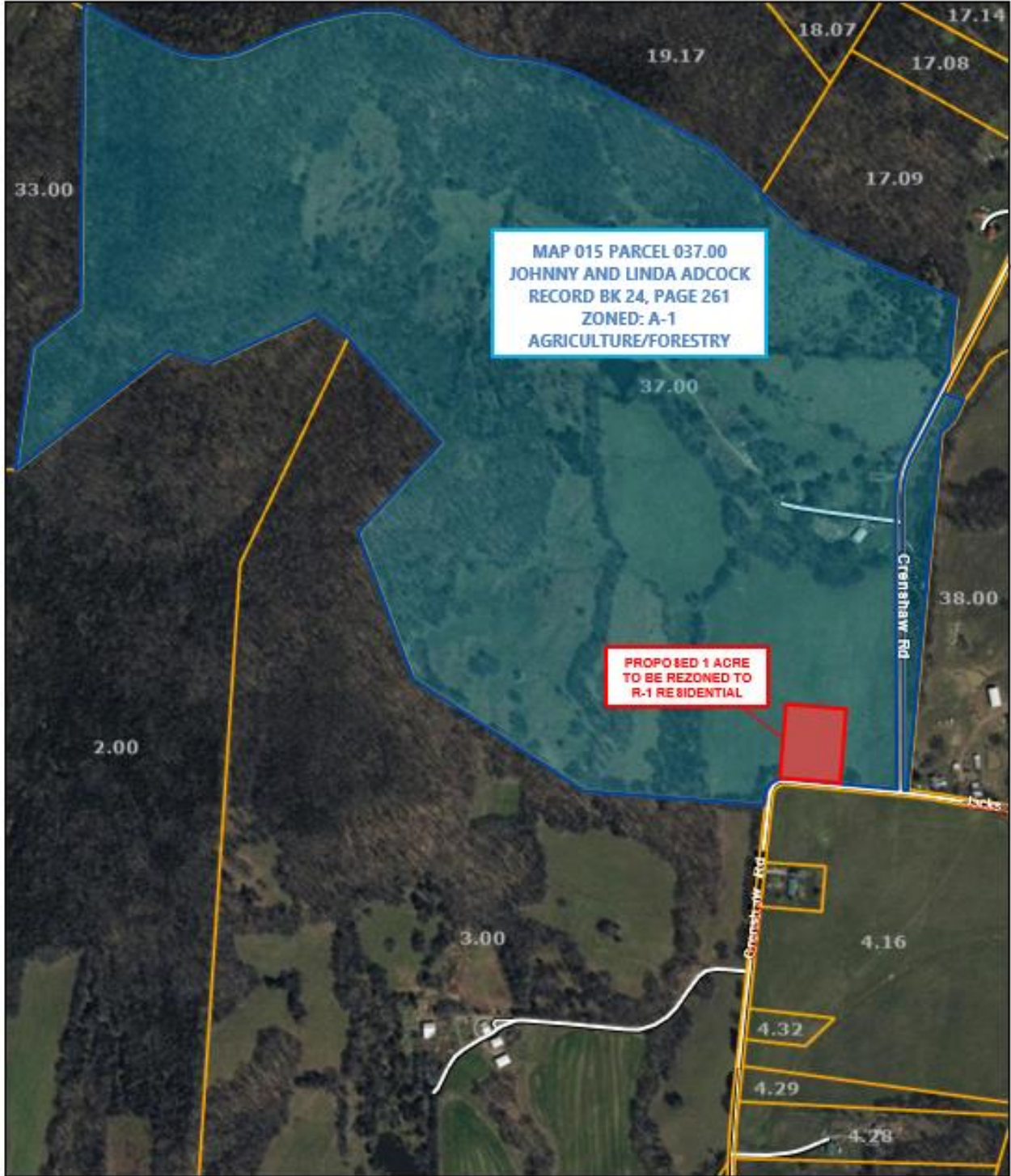
**Approved:**

**Attest:**

\_\_\_\_\_  
*Commission Chairman*

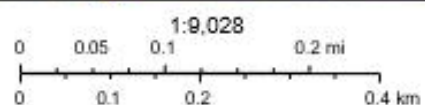
\_\_\_\_\_  
*County Clerk*

Trousdale County - Parcel: 015 037.00



Date: August 5, 2024

County: Trousdale  
Owner: ADCOCK JOHNNY G SR  
Address: CRENSHAW RD 1415  
Parcel Number: 015 037.00  
Deeded Acreage: 0  
Calculated Acreage: 205  
Date of TDOT Imagery: 2021  
Date of Vexcel Imagery: 2023



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

**\$350 APPLICATION FEE**  
**\$150 SIGN DEPOSIT**

HARTSVILLE/TROUSDALE COUNTY

**PLANNING OFFICE**

328 Broadway, Room 1 | Hartsville, TN 37074  
Office (615) 374-1125 | Cell (615) 374-5066  
planning@trousdalecountytn.gov

MR# 217  
7-23-24  
RP

**ZONING CHANGE APPLICATION**

**PARCEL INFORMATION**

Current Zoning A1 Requested Zoning R1 Reason Granddaughter to build house  
Property Owner Johnny & Linda Adcock Phone [REDACTED]  
Property Address 1415 Crenshaw Rd., Hartsville TN 37074  
Lot Size 1 acre Road Frontage 200 ft. Easements 0 ft.  
Tax Map Number 15 Group n/a Parcel 037.00 Record/Deed Book 24/261  
Subdivision Name Adcock Property Phase n/a Lot # 1  
Water Source Hartsville Sewer or Septic Septic

**APPLICANT INFORMATION**

Applicant Name Linda Adcock Phone [REDACTED]  
Mailing Address 1415 Crenshaw Rd., Hartsville TN 37074  
Email: applicant has no email; contact jackie.dillehay@gmail.com if needed

**IMPACT INFORMATION**

Zoning of Surrounding Properties A1 - Agriculture Forestry  
Names of Surrounding Property Owners Jack Carey, Jr.  
Affected Roads Crenshaw Rd.  
Schools Affected Trousdale County  
Public Utilities Hartsville Water

[REDACTED] Applicant Signature 7-24-24 Date Submitted

**ACTION TAKEN**

Reviewed by Planning Commission \_\_\_\_\_ Action \_\_\_\_\_  
Reviewed by BZA \_\_\_\_\_ Action \_\_\_\_\_  
Zoning Ordinance at County Commission  
1<sup>st</sup> Reading \_\_\_\_\_ Action \_\_\_\_\_  
Public Hearing \_\_\_\_\_ Action \_\_\_\_\_  
2<sup>nd</sup> Reading \_\_\_\_\_ Action \_\_\_\_\_  
Passed \_\_\_\_\_ Failed, state reason \_\_\_\_\_



HARTSVILLE/TROUSDALE COUNTY  
**PLANNING COMMISSION**  
328 BROADWAY, RM 1 | HARTSVILLE, TN 37074

JOHN KERR, CHAIRMAN

Heather Bay	Mitch Gregory	Rhonda Keisling	Carol Pruitt
Amanda Carman	Thomas Harper	David Nollner	David Thomas

**STATEMENT OF RECOMMENDATION**

At its regular monthly meeting held on September 9, 2024, the Planning Commission of Hartsville/Trousdale County reviewed the following Zoning Change Application.

**PARCEL INFORMATION**

Current Zoning A-1 Requested Zoning R-1 for one acre  
 Tax Map Number 015 Group \_\_\_\_\_ Parcel 037.00  
 Reason To separate one acre for granddaughter to build a house  
 Property Owner Johnny and Linda Adcock  
 Property Address 1415 Crenshaw RD Hartsville TN 37074

After reviewing the required information and consulting the Hartsville/Trousdale County Zoning Resolution and Ordinances, the Planning Commission states the following the Zoning Application:

The HTC Planning Commission has voted to  RECOMMENDED  NOT RECOMMENDED based on the following information:

***The Adcocks are not rezoning the whole parcel just one acre. Several other 1 acre parcels that are zoned R-1 nearby.***

*This statement is to be submitted to the Hartsville/Trousdale County Commission before the First Reading of the requested Zoning Ordinance.*

John Kerr  
Chairman



HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**ORDINANCE #311-2024-11**

**AN ORDINANCE TO AMEND THE PERSONNEL POLICY/EMPLOYEE HANDBOOK FOR  
HARTSVILLE/TROUSDALE COUNTY GOVERNMENT**

**WHEREAS**, the Hartsville/Trousdale County Government is required to develop its own personnel and office policies; and

**WHEREAS**, our current Personnel Policies were passed by this body in August 2022 and amended September 2023; and

**WHEREAS**, these policies should be periodically reviewed, updated, and changed when necessary; and

**WHEREAS**, it is the desire of the Hartsville/Trousdale County Commission to present an updated version of the Personnel Policies for the employees of Hartsville/Trousdale County Government except those employees working for the School System and County Highway Department. These departments currently have their own personnel policies; and

**WHEREAS**, the policies have been reviewed and presented by the Personnel Committee.

**NOW THEREFORE BE IT ORDAINED** by the Hartsville/Trousdale County Commission meeting in regular session that the following sections be amended:

**Section 1:** Section V, Item E. Sick Leave, Item 4. shall be amended to read as stated in the attachment to this ordinance.

**See 'ATTACHMENT, Section 1'**

**Section 2:** Section V. Item B. Holiday Pay, Item 10 shall be added to the section as stated in the attachment to this ordinance.

**See 'ATTACHMENT, Section 2'**

**BE IT ENACTED** that this ordinance shall take effect on January 1, 2025 after its adoption, the public welfare requiring it.

*Recommended by the Personnel Committee Section 1: July 11, 2024 | Section 2: August 15, 2024.*

*Public Hearing held on \_\_\_\_\_*

Motion: \_\_\_\_\_

		1M _____		<b>Electronic Vote</b>		
First Reading	<b>September 23, 2024</b>	2m _____	Yes _____	No _____	Abstain _____	Absent _____

Motion: \_\_\_\_\_

		1M _____		<b>Electronic Vote</b>		
Second Reading	<b>October 28, 2024</b>	2m _____	Yes _____	No _____	Abstain _____	Absent _____

**Approved:**

**Attest:**

\_\_\_\_\_  
*Jack McCall, Commission Chairman*

\_\_\_\_\_  
*Rita Crowder, County Clerk*

**'ATTACHMENT, Section 1'**

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**Section V. Benefits**

**E. SICK LEAVE**

4. Employees who have used all their sick leave will not receive financial compensation for additional days needed due to illness or injury. For any additional time needed, the employee must exhaust any accumulated vacation leave before employer can consider leave without pay status.

**'ATTACHMENT, Section 2'**

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**Section V. Benefits**

**B. HOLIDAY PAY**

10. Employees within their six-month probation period and on leave without pay status around a holiday are eligible for holiday Pay if any time off before or after the holiday **is requested and filed with the Human Resource/Payroll Coordinator during their first week of employment.** The employee would need to state any planned time off during their HR orientation and inform their Supervisor within 1 week of their hire date.

# **BUDGET AMENDMENTS**

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**101-01F SHERIFF POSITIONS**

**| BUDGET AMENDMENT  
2025-101-01F**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-39000	Fund Balance	\$ 1,927	
101-54210-162	Jail: Warrant Clerk		\$ 1,768
101-54210-201	Jail: Social Security		110
101-54210-204	Jail: State Retirement		23
101-54210-212	Jail: Medicare		26
101-39000	Fund Balance	\$ 10,352	
101-54210-160	Jail: Guard		\$ 9,500
101-54210-201	Jail: Social Security		590
101-54210-204	Jail: State Retirement		124
101-54210-212	Jail: Medicare		138
101-39000	Fund Balance	\$ 4,265	
101-53920-160	Courtroom Security: Guard		\$ 3,913
101-53920-201	Courtroom Security: Social Security		243
101-53920-204	Courtroom Security: State Retirement		52
101-53920-212	Courtroom Security: Medicare		57

**Purpose:** Sheriff is moving a Corrections Officer into the Warrants Clerk position and hired a Courtroom Guard and a Corrections Officer at a higher rate than budgeted causing the need for a budgetment amendment.

**Budget Amendment Total** \$ 16,544 \$ 16,544

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

**Electronic Vote**

Second: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_

**Budget Amendment** 2025-101-01F **approved by Commission on** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**101-02G GRANT FUNDING**

**| BUDGET AMENDMENT  
2025-101-02G**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-47180-CDBCV	Community Development - CDBG CV	\$ 478,106	
101-58190-309-CDBGCV	Other Economic and Community Dev: CDBG-CV		\$ 478,106
101-47180-HOME	Community Development - THDA HOME	\$ 60,000	
101-58190-309-HOME	Other Economic and Community Dev: HOME Grant		\$ 60,000
101-46190-BRC	Other General Government Grants	\$ 100,000	
101-58190-309-BRC	Contracts with Government Agencies		\$ 100,000

**Purpose:** *Appropriating grant funding.*

*CDBG-CV | Food Insecurity Grant assisting the Backpack Program and Help Center*

*HOME | Additional funding for the THDA HOME Grant funding*

*BRC | Broadband Ready Communities installing public wi-fi and public IT education*

***Budget Amendment Total***

**\$ 638,106**

**\$ 638,106**

*As recommended by the Budget & Finance Committee* \_\_\_\_\_

Motion to approve: \_\_\_\_\_

***Electronic Vote***

Second: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_

***Budget Amendment*** ***2025-101-02G*** ***approved by Commission on*** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**111-01FG CCF FUNDING**

**| BUDGET AMENDMENT  
2025-111-01FG**

Request is hereby made to amend **Fund 111 Urban Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
111-39000	Fund Balance	\$ 317,000	
111-46980-CCF	Other State Grants	2,000,000	
111-91150-309-CCF	Contracts with Other Agencies		\$ 2,317,000

**Purpose:** *Appropriating grant funding.  
CCF | Connected Communities Facilities funding for Ward School Renovation  
Per Resolution 2024-11-808  
Estimated Fund Balance after BA \$1,380,647*

<b>Budget Amendment Total</b>	<b><u>\$ 2,317,000</u></b>	<b><u>\$ 2,317,000</u></b>
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As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

**Electronic Vote**

Second: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_

**Budget Amendment 2025-111-01FG approved by Commission on \_\_\_\_\_**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK



**Hartsville/Trousdale County Commission  
Committee Attendance Record**

**Month of: SEPTEMBER 2024**

Committee Name			Initials
Codes & Zoning	9/5/2024	53	
Public Works	9/12/2024	53	
Finance	9/16/2024	53	
		53	
		53	
		53	
		53	
		53	
<i>All other Advisory boards, committees, and commissions (Planning, BZA, Beer Board, etc) are <u>separate</u> from this listing.</i>			
Work Session	9/16/2024	95	
Commission	9/23/2024	125	

Amount Due \$

Direct Deposit estimated on **10/4/2024**

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Print your Name*

*\*Commissioners are paid only for the attendance of committees of which they are appointed. You may attend other committee meetings at your leisure. Sheets will be checked with the minutes.*

Email: [amy.thomas@trousdalecountyttn.gov](mailto:amy.thomas@trousdalecountyttn.gov)

Fax: 615-374-3948 | Mail: 328 Broadway, Rm 6 | Hartsville, TN